



APPLICATION FOR DAY CARE/PRESCHOOL BUSINESS LICENSE

ALLOWS UP TO 8 CHILDREN AT ANY GIVEN TIME!

- Commercial Business Application
- Fire Inspection Report
- Registration Certificate from Utah.gov (Department of Corporations)
- Background Check (childcarelicensing.utah.gov or Bureau of Criminal Identification (BCI) 801-965-4445))
- Photocopy of Utah State Day Care License- Daycare only (childcarelicensing.Utah.gov)
- Day Care or Group Instruction
- Residential Location or Commercial Location
- Conditional Use/Home Occupation Permit (if more than 8 children) allows up to 12 children at any given time.
- Property Owners Affidavit/Agent Authorization

DAY CARE OR GROUP INSTRUCTION FOR CHILDREN AS DEFINED BY STATE CODE

A. The rear yard may be used for outside play area.	Provide a yard site plan (including square footage)
B. Residential day care facilities shall comply with all regulations of the State of Utah and shall be licensed by the State. One additional person not residing in the dwelling may be employed in the residential day care or group instruction where eight (8) or more children or people are involved.	Provide a copy of the State of Utah Day Care License for the owner and for any additional worker.
C. Residential group instruction (preschool) shall be limited to no more than twelve (12) people in each session who are not residents of the home. There shall be no more than two (2) session per day and each session may not exceed four (4) hours. No child or student may attend more than one (1) session per day. Instruction of more than eight (8) individuals requires issuance of a con	How many children will attend? ____ How many sessions? ____ Hours of operation ____ to ____
D. A minimum interior floor area of thirty-five (35) square feet and a minimum secured	Provide an interior floor area site plan. What if the interior square footage of space to be used? ____

<p>outdoor play area of forty (40) square feet per child shall be provided for residential day care facilities.</p>	<p>What is the outdoor play area square footage? ____ How is the outdoor play area secured? _____</p>
<p>E. Total floor area used for residential day care or group instruction may be no more than fifty percent (50%) of the ground floor area of the residence.</p>	<p>What is the square footage of the ground floor area of the residence? ____ What is the square footage of the total floor area to be used for the day care of group instruction? ____</p>
<p>F. An annual inspection for continued compliance will be required for license renewal of all residential day care and group instruction facilities.</p>	<p>Please acknowledge your understanding that an annual inspection will take place. _____ (Initial here)</p>
<p>G. A criminal background check is required for any person who operates or is employed at a daycare or a residential group instruction business.</p>	<p>Provide an original criminal background check for all those working at the daycare or group instruction business.</p>
<p>H. A criminal background check is required for any adult who resides at a dwelling used for a daycare or group instruction business.</p>	<p>Provide an original criminal background check for any adult (i.e. over age 18) residing at the residence.</p>
<p>I. No person who has been convicted of a sexually oriented crime may operate, be employed by, or reside at a dwelling that is used for a daycare or group instruction business.</p>	<p>Please affirm your understanding of this special condition. _____ (Initial here)</p>